

| Day       | Hours               |
|-----------|---------------------|
| Monday    | 8:00am - 4:00pm     |
| Tuesday   | 8:00am - 4:00pm     |
| Wednesday | 8:00am - 4:00pm     |
| Thursday  | 8:00am - 4:00pm     |
| Friday    | 8:00am - 4:00pm     |
| Saturday  | By Appointment Only |
| Sunday    | Closed              |

CALL TODAY TO SEE IF WE ARE A  
GOOD FIT TO WORK TOGETHER  
TO GROW YOUR BUSINESS!!

### WE'RE DUNN BOOKKEEPING

307-705-2014  
861 BLACK ST.  
PAHRUMP, NV. 89060

# WE'RE DUNN BOOKKEEPING



**Helping owners build their  
business by helping them  
understand their numbers and  
how to use them for growth.**

### WE'RE DUNN BOOKKEEPING

weredunnbookkeeping.com  
sarah.lynett.dunn@gmail.com

Hello, my name is Sarah Dunn and I'm the owner/founder of We're Dunn Bookkeeping. I started my business with the mission of helping startups and small businesses grow by helping them understand their numbers and how to use them. I had a friend lose his business because the person he hired didn't take care of his numbers so he never knew how the business was doing financially. I don't want that to happen to anyone who has had their dream to start and build a business only to lose it because on not understanding their numbers. I have an Associates in Accounting and a Bachelors in Finance. I'm working towards becoming an Enrolled Agent with the IRS to better serve my clients in helping them plan and prepare for tax time.



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## OUR SERVICES

- We provide full service and DIY bookkeeping services. We are partnered with Quickbooks to provide Quickbooks at a wholesale price which is 50% off the direct sale price.
- A/R and A/P services
- Payroll
- Bank & Credit Card Reconciliation
- Monthly or Quarterly Reports
- Monthly Online Meetings
- Budget creation
- Clean up
- Journal entries as needed
- Sales tax
- Advisory services
- Training
- Tax Preparation

Monthly and quarterly packages built on what you need or want. Doesn't include services that you don't want and won't use.

## COMING SOON

Public Notary coming soon



**Faith for Action**  
Movement for Change

Partnered with Faith For Action to help my community



Associates Degree Accounting  
Bachelors Degree Business Studies in  
Finance

## EDUCATION



## DISCOUNTS FOR VETERANS

Check out our website  
Check out our Facebook  
Page

<https://www.weredunnbookkeeping.com/>  
<https://www.facebook.com/weredunnbookkeeping>



## WEBSITE & FACEBOOK